

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION

Muscogee (Creek) Nation

* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix: * First Name: Middle Name:

* Last Name: Suffix:

* Title:

* SIGNATURE:

* DATE:

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

05/12/2020

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

Oklahoma

8. APPLICANT INFORMATION:

* a. Legal Name:

Muscogee (Creek) Nation

* b. Employer/Taxpayer Identification Number (EIN/TIN):

(b)(6)

* c. Organizational DUNS:

0724061500000

d. Address:

* Street1:

1008 Eufaula St

Street2:

PO Box 580

* City:

Okmulgee

County/Parish:

* State:

OK: Oklahoma

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

74447-7939

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Bobby

Middle Name:

* Last Name:

Howard

Suffix:

Title: Grant Compliance Officer

Organizational Affiliation:

* Telephone Number:

(b)(6)

Fax Number:

* Email:

(b)(6)

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

I: Indian/Native American Tribal Government (Federally Recognized)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Department of Homeland Security - FEMA

11. Catalog of Federal Domestic Assistance Number:

97.132

CFDA Title:

Financial Assistance for Targeted Violence and Terrorism Prevention

* 12. Funding Opportunity Number:

DHS-20-TTP-132-00-01

* Title:

Fiscal Year (FY) 2020 Targeted Violence and Terrorism Prevention (TVTP) Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

MCN Targeted Violence and Terrorism Prevention (TVTP) Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="28,994.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="28,994.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

Muscogee (Creek) Nation- Lighthorse Tribal Police

Targeted Violence and Terrorism Prevention (TVTP) Grant Program - Application Track: Replication Track

Implementation point contact: Robert Hawkins, Chief of Police

(b)(6)

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Name of Entity: Muscogee (Creek) Nation Lighthorse Police Department

Location: 1008 E. Eufaula Street, Okmulgee, OK 74447

Name of Application Track: Replication Track

Amount of Funds Requested: \$28,994.00

Project Abstract

Lighthorse Police (LHP) has faced difficulties in bridging the gap between law enforcement and youth due to the availability of funding and support to properly implement program. As part of this project, LHP is proposing to initiate youth programming and host a youth police academy and launch a mentoring program. In addition, the lack of knowledge, understanding and program development regarding successful youth programming creates a difficult environment when it comes to LHP Officers adequately engaging youth during their day-to-day patrol activities. There is not a current cohesive strategy in place to successfully accomplish this task and repair the distrust and fear youth have towards law enforcement which will ultimately aid in the reduction of crimes committed by youth.

However, to address the difficulties in bridging the gap between law enforcement and youth, LHP will develop and implement a youth police academy as an extension to the current MCN LHP Explorer's Program for thirty (30) youth, ages 11-15. In addition, LHP will develop and implement a mentoring program for thirty (30) youth, ages 9-18. The project goal is to provide law enforcement with the ability to enhance interaction between law enforcement and youth.

PROJECT NARRATIVE

1. Needs Assessment

The Muscogee (Creek) Nation (MCN) Lighthorse Police (LHP) Department is a strong advocate for improving relationships between law enforcement and youth. This grant would allow LHP to bridge the gap of common misconceptions between law enforcement and youth and to better understand youth issues regarding the fear and distrust of law enforcement officers.

The problem LHP seeks to address through Application Track: Replication Track funding is the need to develop and implement an initial youth police academy as an extension to the current MCN LHP Explorer's Program for 30 youth, ages 11-15. In addition, LHP will develop and implement a mentoring program for 30 youth, ages 9-18. The project goal is to provide law enforcement with the ability to enhance interaction between law enforcement and youth.

According to Youth.gov, "The violent crime rate among American Indian youth is twice that of the U.S. national rate. Tribal communities are also afflicted by high rates of domestic violence, child abuse and neglect, alcohol abuse, and gang involvement. Given such factors, many tribal youth are exposed to multiple risk factors, which can contribute to delinquency. Native youth have very high rates of violent victimizations and exposure to violence. They are overrepresented in arrests for alcohol, drug offenses, and running away. They are also overrepresented in the most restrictive placements and interventions." In addition, American Indian and Alaska Native (AI/AN) youth are also more likely to face harsher treatment and are fifty percent (50%) more likely than non-Native youth to receive the most punitive measures, including pepper spray, restraint, and isolation. Statistics have also shown that violent crimes involving Native youth has declined over the last several years, however violent crimes involving youth in tribal communities has continued to increase.

The MCN LHP patrols the entire tribal jurisdiction, which includes 11 counties in the northeastern part of the Oklahoma: Creek, Tulsa, Rogers, Mayes Wagoner, Okmulgee, Muskogee, Okfuskee, McIntosh, Hughes, and Seminole. Collectively, these counties include nearly 5,000 square miles, hundreds of miles of major interstates and highways and more than 750,000 throughout the jurisdiction. LHP responds to calls involving youth within the jurisdictional area. The calls stem from violence in homes, schools, and communities and minor crimes being committed by youth under the age of 18. Last year, LHP responded to 101 calls involving youth under the age of 18. Many youth will experience or witness violence and the interaction with officers during these traumatic circumstances are not always positive. This instigates the opportunity for youth to develop a lifelong distrust of the police. The lack of trust can create youth that are scared of and unwilling to cooperate with police.

2. Program Design

LHP has faced difficulties in bridging the gap between law enforcement and youth due to the lack of funding to host or try new youth programs. The inability to engage with youth outside of law enforcement activities and to provide positive interactions creates a difficult environment when it comes to LHP Police Officers engaging youth during their day-to-day patrol activities. There is not a current extensive strategy in place to successfully accomplish this task and repair

the distrust and fear youth have towards law enforcement which will ultimately aid in the reduction of crimes committed by youth.

The development of a youth police academy and mentoring program will successfully achieve the overall project goal of improving law enforcement interactions with youth to improve the fear and distrust against law enforcement. Diverting youth away from system involvement, arrest or further entry into criminal and juvenile justice systems will be accomplished between the positive interactions of law enforcement and youth.

The youth police academy is a two-pronged approach to expand the current LHP Explorer's Program which will offer participants an opportunity to explore careers in law enforcement and build positive relationships between LHP officers and youth. The current LHP Explorer's Program provides a hands-on experience in law enforcement for youth, ages 16-21. The Explorer Program allows youth to get involved in their communities through community service. The Program offers character building and leadership development components. The Program builds character by holding participating youth to a more rigid standard of conduct than their peers. While the leadership component involves youth learning leadership skills by experiencing first-hand the realities of being responsible for all subordinates' achievements and shortfalls. The Explorer Program currently has seven volunteer participants with seven officers overseeing their activities. The participants in the Program currently volunteer at community events to assist elders with parking and seating, post colors and learn about the MCN culture. In addition, they attend the Green Country Challenge every year to compete against other Oklahoma law enforcement explorer's programs. The competition allows the youth to test their skills during simulated real-world scenarios that include crime scene processing, bomb threat investigations, search warrant service, and burglary situations.

LHP would like to expand on this model and create a two week youth police academy for 30 AI/AN youth, ages 11-15. Curriculum for the academy will be developed by the Project Coordinator in conjunction with the Deputy Police Chief. The curriculum will include lessons covering a wide spectrum of law enforcement procedures and practices. Participants will be presented with opportunities ranging from the proper use of handcuffs to the safest way to conduct traffic stops, as well as, demonstrations involving the K-9 unit, team building, and role-playing. Youth will also learn the challenges faced by law enforcement officers on a daily basis and learn skills such as teamwork, communication, safety, problem solving, conflict resolution and crime prevention. In addition, all 54 LHP officers will be able to learn the challenges faced by youth through daily interaction, which will provide for a mutual understanding between law enforcement and youth.

The Deputy Police Chief will create an application for participation in the youth police academy along with a waiver for parents to sign providing permission for participation. The application and waiver will be published on the MCN website, social media pages, disseminated to local community centers and published in the newspaper to recruit youth to participate in the program. The academy will be offered on a first come first serve basis to the first 30 youth who have completed applications during the month of May of each year. The academy will be held in conjunction with the Explorer's Program and participants will be selected based upon answers from the youth police academy application and parental/guardian signed consent form.

Youth participating in the youth police academy will also be taken on a trip to Oklahoma City to visit the Oklahoma State Bureau of Investigation (OSBI) Offices, U.S. Marshall's Office, Oklahoma State University (OSU) Law Enforcement Center, and the Murrah Building.

Providing students with this trip will allow youth to view different areas of law enforcement for future career paths and provide youth with a better understanding of what each agency performs on a day-to-day basis.

At the end of each youth police academy, LHP will host a completion ceremony. Participants will receive a certificate of completion to reward their participation in the academy. A post survey will also be conducted to gauge participant feedback on the program and identify any areas of improvement. LHP will also provide presentations about the youth police academy to law enforcement agencies within the MCN jurisdiction to encourage participation in bridging the gap between law enforcement and youth.

The mentoring program will employ innovative strategies to facilitate the creation of positive relationship between 30 youth ages, 9-18, and seven law enforcement officers. LHP has chosen to target this age range as often times youth that are entering their teens are more difficult to reach as they already have established patterns of behavior, while elementary aged children are still developing routines and would be more open to the program. The initial mentoring program will be hosted at the MCN Capital Complex in Okmulgee, Oklahoma. Upon successful initiation and implementation of the program will branch out into the surrounding communities.

LHP will create a survey to determine community youth interest in mentoring through recreational activities. The survey will also assess youth participant's school attendance, behavioral health concerns, income level, parental engagement, violence or gang activity in their neighborhood or community, and drugs and substance abuse.

These survey questions will assist law enforcement officers on how to best provide mentorship opportunities to youth and create initial programming ideas to build a bond between youth and law enforcement. Often, youth who are exhibiting poor school attendance are lacking a routine to establish a basis for good choices in the future. While youth with poor behavioral problems are often lashing out due to other issues they are experiencing at home or school. Statistics have also shown that youth raised in poverty are more likely to commit crimes. The poverty rate within the MCN jurisdiction is 18% while the national average is only 12.3%. Research shows that youth who experience low parental engagement or who are not involved in extracurricular activities after school hours have also shown to experience increased juvenile delinquency compared to youth whose parents are active in their lives and/or students who participate in extracurricular activities after school hours. Lastly, youth who have violence or gangs in their neighborhoods or area or who are experiencing substance abuse in the home or by the youth themselves often commit more crimes.

The Deputy Police Chief will develop and design the mentoring program based upon the survey responses. Once the activities have been determined, the Deputy Police Chief will partner with the MCN Tourism and Recreation Department to reserve the Claude Cox Omniplex for scheduled mentoring program activities. This location is ideal because the complex will support a variety of recreational activities including: archery, baseball and softball, basketball, volleyball, boxing, physical fitness, running, horseshoes and corn hole games.

The Deputy Police Chief will recruit seven law enforcement officers throughout the MCN jurisdiction who are interested in participating in the mentoring program. The Deputy Police Chief will ensure all officers acting as a mentor receive training on their responsibilities, identifying and addressing youth behavioral and physical risks, communicating with youth, and creating bonds with youth to achieve a successful mentoring program and bridge the gap between law enforcement and youth.

The youth mentoring program activities will be scheduled once a quarter for two days, Saturday and Sunday, in the second year. This program will be advertised through the MCN website, social media outlets, newspaper and community centers. A survey will be conducted once a quarter to continue to gauge youth interest and involvement in the program.

Both of these programs deploy early intervention strategies to improve law enforcement interactions with youth and aid in the reduction of crime involving Native youth. In addition, the development and implementation of the programs will allow LHP to engage other law enforcement agencies within the MCN jurisdiction through presentations to encourage participation in the bridging the gap between law enforcement and youth.

3. Organization and Key Personnel

LHP's mission also speaks to the importance of community policing, to safeguard the lives and property of the people they serve, to reduce the incidence of fear and crime, and to enhance public safety while working within MCN communities to improve their quality of life with honor and integrity, while at all times conducting themselves with the highest ethical standards to maintain public confidence.

Key Personnel Capabilities

LHP will utilize current staff to serve as the primary grant and administrative coordinators. The following key personnel will be responsible for the grant project objectives and deliverables:

- **Robert Hawkins, Chief of Police** – Chief Hawkins is the primary administrator for the entire LHP Department. In this role he will be responsible for overseeing the project and related personnel, ensuring utilization of funding is appropriate, and required reporting is completed in a timely manner. Chief Robert Hawkins has been in law enforcement for 21 years. He began his career with the LHP Department as an investigator and has served as the Chief of Police for more than four years. He is a graduate of the College of the Muscogee Nation with an Advanced Certification and an Associate's Degree in Police Sciences.
- **Daniel Wind III, Deputy Chief** – Deputy Chief Wind will coordinate with other agencies, manage LHP personnel in training and provide oversight of the grant projects implementation. Deputy Chief Wind has been in law enforcement for 22 years and currently oversees the LHP Explorer's Program. He graduated from College of the Muscogee Nation with an Advanced Certification and Associate's Degree in Police Sciences. Deputy Chief also holds an Associate's Degree in Criminal justice from OSU and served six years in the Marine Corps.

4. Sustainability

The Nation does not anticipate any challenges in sustaining the programs beyond the grant funding. LHP will work diligently to maintain the programs and meet or exceed the expectations of improving the relationship between law enforcement and youth.

5. Budget and Budget Narrative

- Travel to OKC for two days to visit OSBI, U.S. Marshal's Office, OSU Law Enforcement Center, and the Murrah Building for 30 youth and six chaperones. Six persons x \$45.75 each day x two days = \$549. Youth Meals \$2,745. This is figured for 30 people at (\$45.75) per person, per day for meals. For safety and accountability, meal money will be loaded onto prepaid Visa cards and held by chaperones, who will accompany small group members to each meal. Lodging is for one night in OKC. Two youth will sleep in a double room with chaperones getting one room each. 21 rooms x one night x \$105 per night = \$2,205. Total Travel - \$5,499 x two years = \$10,998.

- Community Policing – Improving Police Efficacy and Building Trust – Instructor Development Program Training will prepare the Deputy Police Chief and seven LHP officer volunteers to effectively bridge the gap between law enforcement and youth. The location of the training is to be determined and the average costs have been used based on the GSA Federal Travel Regulations. Travel estimates are based on previous projects for similar work. Registration - \$0; Lodging - \$93/night x 4 nights = \$372.00; Per diem - \$51/day x 3 full days + \$38.25/travel day x 2 travel days = \$229.50; Transportation (Airfare - \$550, Baggage Fees - \$50, Ground Transportation (estimated costs for cab fare to and from airport) - \$40, and Mileage (to and from Project Coordinator's home and airport) – \$60) Total - \$1,302 x seven LHP officer volunteers = \$9,114.
- An estimated cost for a charter bus from the MCN Transit Service for the entirety of the trip. \$2.50 per mile x 250 miles = \$625. Bus Driver Wages \$116 per day x two days = \$232. Bus Driver per diem is \$45.75 each day x two days = \$92. Hotel = \$105 per night. Bus Cleaning Fee = \$125. Total Charter Bus Cost - \$1,179 per year x two years = \$2,358
- 30 t-shirts and 30 polos will be purchased and will feature the MCN LHP badge and will be presented to youth for wear during the trip. Purchasing matching attire will ensure professional presentation and uniformity among the group. Total t-shirt and polo cost - \$1,072 per year x two years = \$2,144.
- Facility rental costs to host the youth mentoring program once a quarter for five quarters during the two year project period. Mentoring program activities will be held for two days a quarter on Saturday and Sunday. Cost is estimated based on previous award amounts. \$150 facility rental per day x 5 quarters x 2 days = \$1,500.
- Office supplies costs are based on previous awards for similar work, general office supplies (paper, pens, pencils, staplers, file folders) cost approximately \$120 per month. \$120 x 24 months = \$2,880.
- Total Budget: \$28,994.00

Budget Category	Federal Request
Personnel	\$0.00
Fringe Benefits	\$0.00
Travel	\$20,112.00
Supplies	\$2,880.00
Contractual	\$0.00
Other	\$6,002.00
Indirect Costs	\$0.00
TOTAL PROJECT COSTS	\$28,994.00

OTVTP Implementation & Measurement Plan

You should modify the Implementation & Measurement Plan (IMP) template to the number of outcomes your specific project requires. For *each* outcome in the IMP, create an Implementation Plan table *and* a Measurement Plan table. Please use the definitions provided in the IMP guidance document when crafting your plan. Draft, in the box below, the overarching goal statement for the project. Following completion of the IMP, each grantee is expected to complete the Risk Assessment & Mitigation Plan in Appendix A.

In the Implementation Plan table:

- Type each activity in a separate row; add as many rows as needed.
- Arrange activity rows chronologically by the start date of the activity.
- This IMP should span both years of performance under this grant program.

In the Measurement Plan table:

- Type each outcome indicator in a separate row.
- Include indicators that will help measure the results of the project; it is not necessary to have more than one indicator if that indicator sufficiently measures results.
- Identify and/or design data collection methods to be used to obtain the data that will be reported on quarterly.
- Ensure attention to collection of data that can be broken down by sex and age of project participants or beneficiaries.

NOTE: Data collection methods should be specific and time bound. Any expenses incurred from the collection of data must come from the grant already awarded. No additional funds will be made available by DHS for this purpose.

Project Title	Bridging the Gap Between Law Enforcement and Youth
Grant Number	DHS-20-TTP-132-00-01

Grant Implementation Period:	10/1/2020 – 9/30/2022
Reporting Period:	October 1 – December 31; January 1 – March 31; April 1 – June 30; and July 1 – September 30

<div style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black; margin: 10px 0;"> Project Goal Statement </div> <p>Goal 1: Development and implementation of a youth police academy for youth ages, 11 to 15, to extend the current LHP Explorer's Program to include pre-teens and teens to create early and positive interactions between youth and law enforcement.</p> <p>Goal 2: Development and implementation of an Officer to Native youth mentoring program for youth, ages 9-18, to create early and positive interactions between youth and law enforcement.</p>
<div style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black; margin: 10px 0;"> Target Population </div> <p>Develop and implement a youth police academy as an extension to the current MCN LHP Explorer's Program for 30 youth, ages 11-15. In addition, LHP will develop and implement a mentoring program for 30 youth, ages 9-18.</p>

OUTCOME 1:

Mid-Term Outcome 1.1: Successfully developed and implemented a youth police academy for youth ages, 11 to 15, to extend the current LHP Explorer's Program to include pre-teens and teens to create early and positive interactions between youth and law enforcement.

OUTCOME 1 IMPLEMENTATION PLAN

Activity	Inputs/Resources	Time Frame	Anticipated Outputs	Progress Reporting (Complete for Progress Report Only)
<i>Develop the youth police academy curriculum.</i>	<i>Deputy Police Chief Wind and current Explorer's Program</i>	<i>Months 3 and 4, Year One</i>	<i>Approved youth police academy curriculum.</i>	

Activity	Inputs/Resources	Time Frame	Anticipated Outputs	Progress Reporting (Complete for Progress Report Only)
	Curriculum			
Develop and implement a process on acceptance of applicants into the youth police academy.	Deputy Police Chief Wind	Months 3 and 4, Year One	Approved process of applicant entry to the youth police academy.	
Develop an application and parental/guardian consent form for entry to the academy.	Deputy Police Chief Wind and MCN Attorney General's Office	Months 3 and 4, Year One	Application and parental/guardian consent form created.	
Create a press release advertising the academy.	Deputy Police Chief Wind and MCN Public Relations	Month 4, Year One	Press release created and number of youth applying and participating tracked.	
Advertise the Youth Police Academy	Deputy Police Chief Wind, MCN Public Relations, Facebook, MCN Website, MCN newspaper	Month 5, Year One and Month 17, Year Two	Advertisement placed on Facebook, MCN Website and MCN newspaper.	
Obtain quotes and purchase 30 t-shirts and 30 polo shirts	Deputy Police Chief Wind, Office Manager Barbara Sands, and MCN Finance	Months 5 and 6, Year One	30 t-shirts and 30 polo shirts purchased.	
Present the program to local law enforcement agencies to encourage participation in the youth police academy.	Deputy Police Chief Wind	Months 10 and 11, Year One	Number of presentations completed to local law enforcement agencies.	
Host eight (8) activities, over the eight (8) week Youth Academy.	Deputy Police Chief Wind and LHP Officers	Months 6 and 7, Year One and Months 18 and 19, Year two	Number of activities hosted.	
Youth and chaperones travel to Oklahoma City to visit OSBI, U.S. Marshall's Office, OSU Law Enforcement Center, and Murrah Building.	Deputy Police Chief Wind and six (6) chaperones	Month 7, Year One and Month 19, Year	30 youth traveled to Oklahoma City with six chaperones.	

Activity	Inputs/Resources	Time Frame	Anticipated Outputs	Progress Reporting (Complete for Progress Report Only)
		Two		

OUTCOME 1 MEASUREMENT PLAN

Outcome Indicator(s)	Data Collection Method and Timeframe	Results (Complete for Progress Report Only)
The Youth Police Academy was developed and implemented to bridge the gap between law enforcement and youth. A total of 60 youth ages, 11-15, attended the Youth Police Academies in Years One and Two.	Two (2) Youth Police Academies will be held by the end of month 24. Data will be collected via applications collected through registration.	

OUTCOME 2:

Mid-Term Outcome 2.1: Successfully developed and implemented an Officer to Native youth mentoring program for youth, ages 9-18, to create early and positive interactions between youth and law enforcement.

OUTCOME 2 IMPLEMENTATION PLAN

Activity	Inputs/Resources	Time Frame	Anticipated Outputs	Progress Reporting (Complete for Progress Report Only)
<i>Create and disseminate assessment survey for youth to identify gaps between law enforcement and youth, behavioral health risks, and interests in physical activities.</i>	<i>Deputy Police Chief Wind and MCN Public Relations</i>	<i>Months 4 and 5, Year One</i>	<i>Survey results to address current gaps between law enforcement and youth.</i>	
<i>Develop and implement a youth mentoring program based on youth survey results.</i>	<i>Deputy Police Chief Wind</i>	<i>Months 7, 8 and 9, Year One</i>	<i>Number of law enforcement officers trained as youth mentors.</i>	
<i>Create and execute a communication and outreach plan of the mentoring program.</i>	<i>Deputy Police Chief Wind and MCN Public Relations</i>	<i>Months 7, 8, and 9, Year One</i>	<i>Communication and outreach plan created.</i>	
<i>Develop a recruitment strategy for seven (7) volunteer officers for the mentoring program.</i>	<i>Deputy Police Chief Wind</i>	<i>Months 10 and 11, Year One</i>	<i>Recruitment strategy created.</i>	
<i>Recruit law enforcement officers to participate in the mentoring program.</i>	<i>Deputy Police Chief Wind</i>	<i>Months 10, and 11, Year One</i>	<i>Number of law enforcement officers participating as mentors and volunteers.</i>	
<i>Providing training to law enforcement officers volunteering to be mentors.</i>	<i>Training provided by Community Policing</i>	<i>Months 12 and 13, Year One and Year Two</i>	<i>Approval of youth mentoring program.</i>	
<i>Advertise for Youth Mentoring Program</i>	<i>Deputy Police Chief Wind and MCN Public Relations</i>	<i>Months 14, 17, 20, and 23, Year Two</i>	<i>Advertisement for Youth Mentoring Program</i>	
<i>Initiate mentoring activities to support development of mentorship relationships.</i>	<i>Deputy Police Chief Wind and seven (7) volunteer officers</i>	<i>Months 15, 18, 21, and 24, Year Two</i>	<i>Number of youth engaged during the youth mentoring program.</i>	

Activity	Inputs/Resources	Time Frame	Anticipated Outputs	Progress Reporting (Complete for Progress Report Only)
<i>Create, disseminate, and collect responses to a post survey of youth and officers for future improvements to the program.</i>	<i>Deputy Police Chief Wind and MCN Public Relations</i>	<i>Months 16, 17, 18 and 19, Year Two</i>	<i>Post survey results.</i>	

OUTCOME 2 MEASUREMENT PLAN

Outcome Indicator(s)	Data Collection Method and Timeframe	Results (Complete for Progress Report Only)
Officer to Native youth mentoring program for 30 youth, ages 9-18, developed and implemented to create early and positive interactions between youth and law enforcement.	Four (4) mentoring activities will be held by the end of month 24 for 30 youth, ages 9-18. Data will be collected via sign-in sheets.	

APPENDIX A: RISK MANAGEMENT PLAN

The following risk assessment chart is designed to assist in the identification of potential occurrences that would impact achieving project objectives, primarily those originating externally and that are outside of the organization's control. Risks could include, but are not limited to: economic, social, or political changes; changes to planned partnerships; legal or compliance changes; or other risks unique to this project. Use the chart below to identify these risks; add additional rows if necessary.

Risk Identified	Likelihood of Risk Occurring (low/medium/high)	Risk Analysis (brief assessment of the impact the identified risk could/would have on the project)	Risk Management Plan (plan to minimize the impact that the risk presents to the project and adjustments to be made if the risk transpires)
Training Course not offered to train officers for mentoring program	Low	Officers would not be provided with sufficient training to mentor youth.	An alternative training would be sought out to provide officers with mentoring training for youth.
Low attendance in youth police academy	Low	Low attendance would not allow LHP to meet its goal for the youth police academy and would affect budget expenditures.	Additional advertisements and outreach would be implemented to increase attendance in the youth police academy.
Low attendance in youth mentoring program	Low	Low attendance would not allow LHP to meet its goal in bridging the gap between law enforcement and youth.	Additional advertisements and outreach would be implemented to increase participation in the mentoring program.
Not enough officer volunteers for mentoring program	Low	Not having enough officer volunteers for youth to officer ratio could remove the one-on-one involvement in mentoring youth.	Additional officer volunteers would be sought from local law enforcement agencies that LHP has cross deputization agreements with.

Robert L. Hawkins, Jr.



Muscogee (Creek) Nation Citizen:



FULL TIME LAW ENFORCEMENT WORK HISTORY

November 2011 to present:

Muscogee (Creek) Nation Lighthorse Police Department

P.O. Box 580
Okmulgee, OK 74447
(918) 732-7800

- * Chief of Police: Jan. 1, 2016 to present
- * Criminal Investigator (GS Rating: GS 13): March 2013 to Dec. 2015
- * Patrol Officer: Nov. 2011 to March 2013

- Conduct Investigations into illegal activity, both misdemeanor and felony, within the eleven counties of the Muscogee Creek Nation.
- Conduct interviews and interrogations of witnesses and suspects.
- Collection and preservation of evidence including fingerprint, photography, and blood spatter, DNA, fiber and forensic evidence.
- Collaboration with municipal, state, federal and tribal agencies on criminal cases, fugitive apprehension and the service of criminal and search warrants.
- Provide detailed court documentation and testimony for the prosecution of persons involved in the violation of tribal, state and federal laws.
- Conduct Internal Affairs Investigations into actions of employees of the Lighthorse Police Department of the Muscogee Creek Nation. Provide detailed documentation to administrative staff for potential disciplinary actions for violation of laws, policies or procedures.
- Promote a successful collaborative relationship with municipal, county, state, federal and tribal agencies on behalf of the Muscogee Creek Nation.
- Educate external law enforcement entities about tribal law and law enforcement in Indian Country and Criminal Investigation, including State of Oklahoma CLEET Reserve Academies in Tulsa and Oklahoma City and at the College of the Muscogee Nation.
- Awarded 2014 Administrative Officer of the Year by the Muscogee Creek Nation Lighthorse Police Department

2000 to 2011:

Hollis Police Department

208 E. Jones Street

Hollis, OK 73550

(580) 688-9245

City Manager--Bob Copeland

* Chief of Police (2005-2011)

* Sergeant (2002-2005)

* Patrolman (2000-2002)

- Manage Patrol Division, Communications/Dispatch, Records, Property Room, training, Criminal Investigations, Narcotics investigations, DARE Program, School Resource Officer Program, and Jail Administrator.
- Create and manage department budget, scheduling, grant writing, and employee training.
- Hire, supervise, discipline and terminate staff including police officers, dispatchers, jailers and administrative staff.

CERTIFICATIONS:

- Basic Law Enforcement Certification through the State of Okla. Police Academy via the Council on Law Enforcement Education and Training
- Advanced Law Enforcement Certification through the State of Oklahoma
- Chief of Police Command Certification through the Bureau of Indian Affairs (BIA)/Indian Police Academy
- Intoxilyzer Certified via State of Okla. Dept. of Public Safety/ Board of Tests
- Standardized Field Sobriety Test Certification via CLEET
- Burglary/Robbery Investigations via CLEET
- Narcotics Investigations via CLEET
- D.A.R.E. Certified via the Okla. D.A.R.E. Association
- OLETS Certified via State of Okla. DPS
- New Chiefs Training via CLEET/Okla. Chiefs of Police Association
- Taser Certified via CLEET/MCN
- Death Scene Certified via CLEET
- Homicide Investigator via Southern Police Institute/Univ. of Louisville
- Domestic Violence Investigator via CLEET
- Identity Theft Investigations via ORCPI
- Field Training Officer Certified via CLEET
- First Responder Certified via CLEET/Okla. Highway Patrol
- SWAT Team Certified via CLEET/Okmulgee County SO
- State of Okla. Criminal Investigator Academy via CLEET

- Forensic Anthropology in Crime Scene Investigations via Okla. St. Univ. Forensic Science Center
- Sex Crimes Investigation Certified via Southern Police Institute/Univ. of Louisville
- Digital Evidence/Advanced Digital Photography via Dept. of Justice/FLETC
- Advanced Law Enforcement Rapid Response Training (ALERRT) Certification via CLEET
- Forensic Interviews of Children and Juvenile Witnesses Certified via U.S. Dept. of Justice/ National Advocacy Center
- Child Homicide Investigator via National Criminal Justice Training Center
- Advanced Forensic Techniques in Crime Scene Investigations Level I Certified via FLETC
- American Indian Justice via NCJTC
- Canvas/ Search for Missing/Abducted Children certified via Dept. of Justice
- Advanced Interviews and Interrogations via FLETC
- Advanced Forensic Techniques in Crime Scene Investigations Level II via FLETC/Dept. of Homeland Security
- Gang Investigator Certified via Okla. Gang Investigators Association
- Certified Law Enforcement Instructor – State of Oklahoma
- Advanced Law Enforcement Instructor Certified via FLETC/BIA
- Background/Adjudication Investigator Certified - BIA
- FBI - LEEDA (Law Enforcement Executive Development Association)
- Criminal Jurisdiction in Indian Country – BIA

(See Attached: Full Law Enforcement Training Record)

EDUCATION:

- Altus High School - Graduated 1988 with High School Diploma.
- College of the Muscogee Nation – Associate Degree in Police Science (66 hours). Achieved in August, 2016.

OTHER:

May 2016 to present:

- Adjunct Instructor - College of the Muscogee Nation

REFERENCES:

- (b)(6)

(b)(6)

(b)(6)

EDUCATION

SUMMER 2007 Oklahoma State University-Oklahoma City *Oklahoma City, Oklahoma*
ASSOCIATES IN POLICE SCIENCES

FALL 2008 COLLEGE OF THE MUSCOGEE NATION OKMULGEE, OKLAHOMA
ASSOCIATES IN APPLIED SCIENCES, POLICE SCIENCES

SPRING 2018 - PRESENT
ADJUNCT INSTRUCTOR AT THE COLLEGE OF THE MUSCOGEE NATION, POLICE SCIENCES PROGRAM

MILITARY SERVICE

United States Marine Corps and Reserves 1986 - 1992 Honorable Discharge
Veteran of Desert Shield - Desert Storm - Desert Calm 1991-1992
Combat Action Ribbon and other personal and Unit awards and citations

References are available on request.

EMW-2020-GR-APP-00019

Application Information

Application Number: EMW-2020-GR-APP-00019

Funding Opportunity Name: Fiscal Year (FY) 2020 Targeted Violence and Terrorism Prevention (TVTP) Program

Funding Opportunity Number: DHS-20-TTP-132-00-01

Application Status: Pending Review

Applicant Information

Legal Name: Muscogee Creek Nation

Organization ID: 17030

Type: Native American tribal governments (Federally Recognized)

Division: Muscogee Creek Nation

Department: Planning

EIN: (b)(6)

EIN Shared With Organizations:

DUNS: 072406150

DUNS 4: 0000

Congressional District: Congressional District 02, OK

Physical Address

Address Line 1: 1008 Eufaula St.

Address Line 2: PO Box 580

City: Okmulgee

State: Oklahoma

Province:

Zip: 74447-0000

Country: UNITED STATES

Mailing Address

Address Line 1: 1008 Eufaula St.

Address Line 2: PO Box 580

City: Okmulgee

State: Oklahoma

Province:

Zip: 74447-0000

Country: UNITED STATES

SF-424 Information

Project Information

Project Title: MCN Targeted Violence and Terrorism Prevention (TVTP) Program

Program/Project Congressional Districts: Congressional District 02, OK

Proposed Start Date: Thu Oct 01 00:00:00 GMT 2020

Proposed End Date: Fri Sep 30 00:00:00 GMT 2022

Areas Affected by Project (Cities, Counties, States, etc.): MCN Jurisdiction

Estimated Funding

Funding Source	Estimated Funding (\$)
Federal Funding	\$28994
Applicant Funding	\$0
State Funding	\$0
Local Funding	\$0
Other Funding	\$0
Program Income Funding	\$0
Total Funding	\$28994

Is application subject to review by state under the Executive Order 12373 process? Program is not covered by E.O. 12372.

Is applicant delinquent on any federal debt? false

Contacts

Contact Name	Email	Primary Phone Number	Contact Types
MCN Grants	(b)(6)		Primary Contact
David Hill			Signatory Authority
Bobby Howard			Secondary Contact Authorized Official

SF-424A

Budget Information for Non-Construction Programs

Grant Program: Targeted Violence and Terrorism Prevention Grant Program

CFDA Number: 97.132

Budget Object Class	Amount
Personnel	\$0
Fringe Benefits	\$0
Travel	\$20112
Equipment	\$0
Supplies	\$2880
Contractual	\$0
Construction	\$0
Other	\$6002
Indirect Charges	\$0
Non-Federal Resources	Amount
Applicant	\$0
State	\$0
Other	\$6002
Income	Amount
Program Income	\$0

How are you requesting to use this Program Income? [\$budget.programIncomeType]

Direct Charges Explanation:

Indirect Charges explanation:

Forecasted Cash Needs (Optional)

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Federal	\$	\$	\$	\$
Non-Federal	\$	\$	\$	\$

Future Funding Periods (Years) (Optional)

First	Second	Third	Fourth
\$	\$	\$	\$

Remarks:

SF-424C

Budget Information for Construction Programs

Assurances for Non-Construction Programs

Form not applicable? false

Signatory Authority Name: Bobby Howard

Signed Date: Thu May 28 00:00:00 GMT 2020

Signatory Authority Title: Principal Chief

Certification Regarding Lobbying

Form not applicable? false

Signatory Authority Name: Bobby Howard

Signed Date: Thu May 28 00:00:00 GMT 2020

Signatory Authority Title: Principal Chief

Disclosure of Lobbying Activities

Form not applicable? false

Signatory Authority Name: Bobby Howard

Signed Date: Thu May 28 00:00:00 GMT 2020

Signatory Authority Title: Principal Chief